



**Hotel Choices:**

**1st Choice:**

Hotel Name:	
Address:	
Phone Number:	
Fax Number:	
Conference Block of Room: ___ Yes ___ No Conference Rate:	

**2nd Choice:**

Hotel Name:	
Address:	
Phone Number:	
Fax Number:	
Conference Block of Room: ___ Yes ___ No Conference Rate:	

**3rd Choice:**

Hotel Name:	
Address:	
Phone Number:	
Fax Number:	
Conference Block of Room: ___ Yes ___ No Conference Rate:	

**Transportation:**

**Airfare:**

Requested Travel Times:	
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\*\*Attach copies of each person's drivers license

**Other:**

<input type="checkbox"/> School will book charter bus <input type="checkbox"/> School will reserve school vehicles <input type="checkbox"/> School will take personal vehicles
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OFFICE USE ONLY

Confirmation Number:

Cancellation Policy:

Credit Card Authorization: