

Arkansas Indistar
School Parent and Family Engagement Plan

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School Name:	Jonesboro Math and Science Magnet School
Facilitator Name:	Sarah Rout
Plan Review/Revision Date:	5/15/2020
District Level Reviewer, Title:	
District Level Approval Date:	

*K. Sheets
7-29-20*

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Sarah	Rout	Family and Community Engagement Coordinator
Rickey	Greer	Principal
Shalon	Tate	Assistant Principal
Shatel	Gaines	Classroom Teacher
Kassie	Haynes	School Counselor
Tabitha	Casey	Parent/Staff

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Sylvester	Adaway	PATHS President/Parent
Hope	Ray	Parent
Jennifer	Walton	Parent
Raven	Armstrong	Parent
Rebecca	Moore	Parent
Asmar	Shalabi	Parent

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Tamika	Embry	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science conducts monthly Parents and Teachers Helping Students (PATHS) meetings. During these meetings parents are given a dedicated space (school library) and time to collaborate with teachers, staff, other parents, and community members in the development of the school, parent, and family engagement plan, to plan engagement events, and to provide suggestions for future events.

- Math and Science invites and encourages all parents to attend PATHS meetings.
- The Family and Community Engagement Coordinator, Sarah Rout, seeks to ensure adequate, diverse representation of parents of participating children by using demographic data to ensure all are involved in a variety of roles.
- All parents of students enrolled at Math and Science are asked to complete a survey during parent teacher conferences in the spring semester (March 18, 2021) as a way to evaluate our programs and provide suggestions for future events. This survey will be made available electronically at the conferences, and a paper copy will also be sent home to ensure that all parents have the opportunity to participate.
- Math and Science submits any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to the parents.
- Regular meetings can and will be scheduled at the request of parents. Parents are encouraged to contact the school office and/or the Family and Community Engagement Coordinator, Sarah Rout, to arrange meetings.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science will hold their annual Title I meeting in September, 2020.
- At this meeting the principal, Dr. Rickey Greer, will inform parents of the requirements of Title I and the school's participation. Parents will also be informed of their rights under Title I. Dr. Greer will also discuss the 2020-2021 School Improvement Plan with parents.
- At this meeting parents will be provided with a copy of the 2020-2021 Family and Community Engagement Plan as well as show how to access it online.
- At this meeting parents will be provided with a copy of the Parents' Right to Know.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science provides parents with an informational packet at their annual Open House event (August, 2020) and/or sent home with students during the first week of school. These packets are also given to parents as part of the registration process for any new students. This informational packet includes, but is not limited to: a family-friendly description of the 2020-2021 Family and Community Engagement Plan, recommended roles and ways for parents and other family members to get involved, a survey regarding volunteer interests, a school calendar of activities planned throughout the school year, and which systems will be used to maintain regular, two-way, meaningful communication between parents and teachers.
- The Family and Community Engagement Coordinator, Sarah Rout, is the recipient of the signed parent signature sheets showing that parents received the family-friendly copy of the 2020-2021 Family and Community Engagement Plan. Sarah Rout can be contacted via email at sarah.rout@jonesboroschools.net or by phone at 870-933-5845
- The family-friendly copy of the 2020-2021 Family and Community Engagement Plan for Math and Science will also be posted on the school's website.
- Math and Science uses Blackboard Parentlink to send out calls, texts, and emails to its parents regarding events happening at the school. The Math and Science PATHS group also maintains a Facebook page where information regarding school events is posted.
- Math and Science uses social media, teacher websites, ClassDojo, the school marquee out front, parent/teacher communication folders, and notes sent home with students to inform families and the community about upcoming events.
- Math and Science utilizes the district's English Language Learners (ELL) translators to ensure that information is available in languages other than English.
- Math and Science makes use of Transperfect. Transperfect is a call-in interpreting service. This service will be used when the school needs to contact parents for brief conversations. This allows the school and parents to have a conversation in the parent's home language. If conversations take longer than 10 minutes, parents are invited to face-to-face conferences with an interpreter present.
- Math and Science makes every effort to involve and communicate with parents. To accomplish this the school provides opportunities for meetings to be offered at a variety of times and in a variety of formats.

These opportunities include, but are not limited to: mornings, evenings, in person, by phone, individually, in groups, live streamed, and/or home visits.

- Parents can make appointments with teachers and/or administrators when a need arises by calling the school office at 870-933-5845.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science staff, parents, and students work together to develop a School/Parent/Student Compact. This compact outlines how parents, the entire school staff, and students share the responsibility for improving student academic achievement.
- During the month of September, 2020 a diverse group of staff, parents, and students review the current School/Parent/Student Compact. Any necessary changes are made no later than the beginning of October, 2020.
- Parents are provided a copy of the School/Parent/Student Compact at the fall parent teacher conferences. Once parents and students have signed the compact, it needs to be returned to school. For families that do not return their form, contact will be made by Family and Community Engagement Coordinator, Sarah Rout.
- The importance of regular two-way, meaningful communication is addressed by Math and Science in a variety of ways throughout the year.
- Parent teacher conferences are held twice a year at Math and Science for the purpose of teachers and parents communicating about the academic progress of students. The first parent teacher conference is scheduled for Thursday, October 22, 2020 from 2:30 p.m. until 8:30 p.m. The second parent teacher conference is scheduled for Thursday, March 18, 2021 from 2:30 p.m. until 8:30 p.m.
- Report cards are provided at the end of each nine weeks. Progress reports are provided at the halfway mark of each nine weeks quarter. These reports are provided to inform parents of their student's progress in each academic area.
- Parents may contact teachers at any point they feel necessary to maintain open communication about their child's academic progress. Teachers will maintain a contact log outlining their attempts to contact parents concerning student academic progress.
- Parents may contact the school office at any point they feel necessary to schedule a time to talk to a teacher and/or administrator about concerns.
- To create and offer opportunities for volunteering, parents are encouraged to fill out a survey during the months of August and September of each school year. This survey asks parents to provide their contact information, personal interests, areas of expertise, and availability.
- Parents are encouraged to observe classroom activities.
- Math and Science builds and develops partnerships to help children achieve the challenging State academic standards by providing parents, families, staff, and community members several varied roles to fill such as Check In/Check Out mentors, Lunch Buddies, Reading Buddies, Book Club leaders, and volunteering within classrooms.
- The Family and Community Engagement Coordinator, Sarah Rout, uses the volunteer surveys to compile a volunteer resource spreadsheet (Google Sheets) listing interests, expertise, and availability of volunteers. This is made available to the staff of Math and Science no later than the end of October.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- During the annual Title I meeting, Math and Science parents receive information about the Title I budget. This includes how the part of the Title budget that is allotted for family and community engagement activities and programs is used. This information includes, but is not limited to, the current budget, examples of past purchases, and an explanation of acceptable uses of funds.
- Parents and family members of Math and Science students are given multiple opportunities to provide input about the spending of Title I Family and Community Engagement funds such as the survey provided during

fall parent teacher conferences, during PATHS meetings, and/or by contacting the Family and Community Engagement Coordinator, Sarah Rout at sarah.rout@jonesboroschools.net or 870-933-5845.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Each year Math and Science investigates and utilizes various community resources within its instructional program.
- Math and Science coordinates and integrates parent and family engagement programs, activities, and strategies with early childhood programs. This is seen in the How to Survive First Grade event where first graders and their families are invited to the school for an event that focuses on an introduction to the staff of Math and Science, RISE strategies and activities that can be done at home, and the importance of attendance.
- Math and Science maintains a Parent Center that is located inside of the Library Media Center. The materials available in the Parent Center are available for check out to help encourage and support parents in fully participating in their child(ren)'s academic success.
- Math and Science provides parents with a monthly newsletter titled Home and School Connection. This newsletter provides information, activities, and strategies that promote and support responsible parenting.
- Math and Science works with various community members, including alumni, to provide students with a Career Fair each year. This event allows students the opportunity to learn about various career fields.
- Math and Science enables the formation of a parent teacher organization. This organization is called Parents And Teachers Helping Students (PATHS). Parents, family members, and school staff are invited to attend the regularly scheduled PATHS meetings. PATHS leaders will be utilized in appropriate decisions.
- Math and Science engages in the following activities that use community resources that strengthen school programs, practices, and learning:
 - Math and Science works with Jonesboro University Rotary Club and Carter Temple CME Church to provide underserved families with a backpack of food each Friday. Several anonymous individuals donate items of food for these backpacks as well.
 - Math and Science works with First Baptist Church to provide extra help to students who struggle in school by pairing volunteers from First Baptist Church with struggling students through Lunch Buddies and/or Reading Buddies.
 - Math and Science works with various local businesses and organizations (such as Gamble Home Furnishings, Hytrol, Craighead County Homemakers Association, and First United Methodist church) to provide school supplies and snacks to students as needs arise.
 - Math and Science works with several local individuals, companies, and organizations to host their annual Father Daughter Dance.
 - Dr. Mary Jackson-Pitts from Arkansas State University works with the Math and Science News Crew each year to provide broadcasting, editing, and journalism skills and practice for those students.
 - Math and Science partners with Focus Bank to teach financial literacy to the school's sixth graders through the use of the Bonzal Program.
 - Math and Science ensures this plan is comprehensive and coordinated in nature by evaluating all programs and events yearly, and making changes as needed.
- Math and Science's Family and Community Engagement Plan is incorporated in the Math and Science School Improvement Plan.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science schedules monthly PATHS meetings on days and at times that benefit parents the most.
- Math and Science provides parents with a description and explanation of the curriculum in use during the annual Title I meeting. Teachers upload weekly lesson plans to their individual websites that describe what is being covered each week.
- Math and Science provides individual student academic assessment results and interpretation of those results, and a description and explanation of the assessments used to measure student progress and

achievement levels of challenging State academic standards. This is done through parent teacher conferences that are held each semester. Teachers and parents are encouraged to hold individual meetings as needed throughout the school year.

- Math and Science provides assistance and instruction to parents of children served by the school on a variety of subjects.
- During parent teacher conferences, teachers provide assistance and instruction to parents about Arkansas Academic Standards, state and local academic assessments including alternate assessments, strategies parents can use to support their child's academic progress, and how to incorporate developmentally appropriate learning activities. Parents may request additional assistance and resources from the Math and Science Parent Center.
- During the annual Title I meeting, Title I Part A requirements are explained to parents. Parents may request additional information by contacting Family and Community Engagement Coordinator, Sarah Rout at sarah.rout@jonesboroschools.net or 870-933-5845.
- Parents are made aware of the Arkansas Department of Education website (<http://www.arkansased.gov>) several times throughout the year through handouts and notes sent home with students. Parents may request additional assistance and resources from the Math and Science Parent Center.
- Monthly Home and School Connection newsletters are sent home with students. This newsletter provides information on how parents, families, and teachers can partner together to support their child's academic achievements, how families can incorporate developmentally appropriate learning activities, and additional strategies that families can use to support their child's academic progress. Parents may request additional assistance and resources from the Math and Science Parent Center.
- The Math and Science Cafeteria sends home monthly breakfast and lunch menus to not only inform parents what nutritional meal options students have at school, but to also provide ideas to be used at home. Parents may request additional assistance and resources from the Math and Science Parent Center.
- Parents may request additional assistance and resources from the Math and Science Parent Center including, but not limited to, individual meetings, role play, and demonstrations by trained volunteers.
- Math and Science will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement.
- Math and Science will make use of flyers, e-mails, texts, and phone calls to provide information to parents about upcoming volunteer needs.
- Math and Science will provide volunteer training to parents and community members by staff members and/or volunteers in charge of the various school volunteer programs. The training will provide information to volunteers to insure their volunteer experience is pleasant and successful.
- Math and Science will offer a Preview Night, during the spring semester, to allow prospective students and their parents an opportunity to view the campus and classes at Math and Science. This Preview Night also offers an opportunity for parents to meet and question all staff members about the academic programs and various aspects of Math and Science Elementary.
- Math and Science staff and parent volunteers provide instruction to parents by purchasing parenting materials, which can be copied and sent home.
- Math and Science will provide a Parent Center that contains materials and resources that can help parents learn how to incorporate developmentally appropriate learning activities in the home environment.
- Math and Science will promote and support responsible parenting by purchasing parenting books, magazines, and other informative materials regarding responsible parenting, as funds are available. Math and Science will also advertise the current selection, and give parents the opportunity to check out the materials for use and/or review.
- Math and Science will maintain a Parent Center that is located inside of the Library Media Center. The materials available in the Parent Center are available for check out by parents to help involve and assist parents in helping their children achieve academic success.
- At Math and Science parents may check out materials from the Parent Center for a two week period of time. Parents may also use the computers to check grades or to visit educational websites.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Hint

- Math and Science ensures that professional development requirements are met for teachers and administrators. Once every fourth year, the Arkansas Department of Education requires a two hour Parental Involvement training session for all certified staff. This professional development is documented and retained by the school for the purpose of license renewal.
- Math and Science encourages parents to become volunteers at the school. The parents can volunteer as Lunch Buddies, Reading Buddies, assisting teachers with various activities, and providing assistance in the library during Book Fairs.

- The parents of Math and Science students are encouraged to visit the Parent Center to check out different educational items to take home to use with their students. Parents may also make requests for materials through their child's classroom teacher.
- The Math and Science Library Media Center provides resources on its website.
- Math and Science hosts an annual Literacy Night to provide parents and students with information, games, and activities to support, improve, and foster literacy skills.
- Math and Science will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents in the following topics:
- Parents play an integral role in assisting student learning
- The value and utility of contributions of parents
- How to reach out to, communicate with, and work with parents as equal partners
- How to implement and coordinate parent programs and build ties between home and school
- How to welcome parents into the school and seek parental support and assistance
- How to provide information in a format, to the extent practicable, in a language the parents can understand
- How to respond to parent requests for parent and family engagement activities
- Math and Science continues to implement and coordinate parent programs and build ties between home and school by, welcoming parents into the school, seeking support and assistance from parents, providing information in a format and language the parents can understand, responding to parent request for Family and Community Engagement activities, and recognizing that parents are full partners by including in the handbook the school's process for resolving parent concerns.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

Hint

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_for_references) (http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_for_references)

District Feedback

☐ Attention: Changes Needed!
☒ In Compliance *KS*

Comments:

Close