

Arkansas Indistar  
School Parent and Family Engagement Plan

**Accepted:** This form has been reviewed and little or no revisions need to be made. Please make any suggested revisions (if needed) and go to Submissions tab to submit.

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School Name:	Annie Camp Junior High School
Facilitator Name:	Elizabeth Corey
Plan Review / Revision Date:	5/22/2020
District Level Reviewer, Title:	Karleen Sheets
District Level Approval Date:	

18  
7-29-20

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Kevin	Ryan	Assistant Principal
Elizabeth	Corey	Parent Facilitator
Jennifer	Brown	Parent/School Representative
Rebecca	Mixon	Parent/PAC President
Angle	Jones	Parent/PAC Treasurer
Leah	Bewley	Parent

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Jill	Wolf	Parent
Melinda	Hart	Parent

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position

**Committee Members, Role:**

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position

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### **1: Jointly Developed**

*(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

*Parents will be given the Parent and Family Engagement Plan at the regularly scheduled PAC meeting in October for improvements.*

- The FACE plan will be given to the PAC group in October for review.
- The FACE group will be asked to review, update, and improve the FACE plan as they see fit to meet the changing needs of parents and the school.
- All Parents are invited to attend FACE meetings.
- To insure we are including a diverse group of parents from our student body, we will also survey faculty & staff each year for a list of parents who may be candidates for this planning and evaluation team. A cross-section of the student population will be taken into account to ensure most demographics are represented.
- Any negative parent feedback will be noted and submitted to district coordinator Karleen Sheets, Assistant Superintendent.
- PAC (Parents of Annie Camp) will receive suggestions and requests for meetings which are held monthly.

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### **2: Annual Title I Meeting**

*(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

*The Annual AC Title I Meeting will be held on Wednesday, September 2, 2020.*

- Information will be given by Mr. Murphy informing parents of the requirements of Title I and the school's participation
- Letters will be given to inform parents of their rights under Title I. These letters are also given out to all parents in the Parent Information Packet during Open Houses at the beginning of school.
- An abbreviated FACE Plans will be passed out to those in attendance.

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### **3: Communications**

*(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

*Communication between the home and the school is key for a successful school year among the parent/guardian, faculty/staff, and students. The Parent and Family Engagement Plan will be distributed and avenues of communication set up to ensure success will take place at Annie Camp.*

*AC Parent and Family Engagement Plan has been posted on the AC Website in a family-friendly format. Parent Facilitator is Elizabeth Corey ([elizabeth.corey@jonesboroschools.net](mailto:elizabeth.corey@jonesboroschools.net)).*

*Information Packets are handed out at each Open House and to all newly registered students during the school year.*

*\*Family-friendly PFE plan with a signature page to be collected*

*\*Recommended roles*

*\*Ways for a family to get involved in a variety of roles*

*\*Calendar of activities for the school year*

*\*Modes of communication for parents/teachers*

*\* Survey of parents is collected during Open House with volunteer*

*opportunities and suggestions. Emails, the marquee, texts, and calls  
are sent out when these opportunities arise for parents to participate in  
these activities.*

*Meetings with the principal are at varying times for breakfast, lunch, snack, and early dinner. Parent/Teacher Conferences will be held from 2:30 - 8:30 to accommodate parent's/guardian's schedules.*

*ACJHS will provide to parents grade notices every two weeks with information regarding their child's academic progress.*

*ACJHS will send information home with students, post notices on school marquees and school websites, mail necessary information through the Parent Center, email, post in Google classroom, survey parents regarding volunteer interests during the first P/T conference and online, and/or make an AlertNow about needed information.*

*Parent/Teacher Conferences will be held twice a year (October 22, 2020, and March 18, 2021) from 2:30 - 8:30 to accommodate as many parents as possible.*

*Parent Nights will be held to showcase student work.*

*PAC will meet at noon.*

*FACE plan will be placed online by or before August 1, 2020.*

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#### **4: School-Parent Compact**

*(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

*ACJHS staff, parents, and students have developed a school-parent-student compact.*

*All students/principal and teachers/parents sign a jointly developed compact.*

*This compact was developed jointly with input from PAC, AC FACE coordinator, and Mr. Murphy, AC principal. It is reviewed yearly, using the same stakeholders.*

*Parents, faculty/staff, and students will share the responsibility for improved student academic achievement by having/completing relevant assignments, having an encouraging atmosphere that allows mutual respect, being prepared on all accounts, attending regularly.*

*Annie Camp has established two-way, meaningful communication through:*

*conferences (2 each year)*

*IPRs*

*access to staff through email, conferences , Google classroom*

*opportunities to volunteer : Emails, the marquee, texts, and calls are sent out when these opportunities arise for parents to participate in these activities.*

*observation of classroom activities: Parents may call or email the office or the teacher to schedule a time to observe the classroom.*

*Build and develop a partnership to help children achieve the challenging State academic standards:*

*Teachers will maintain up to date information about curriculum on their  
classroom website and Google Classroom. The teacher's website will  
include contact information for the teacher. Parents may contact the  
teacher through email at any point they feel necessary to maintain open  
communication about their child's academic progress.*



*Teachers will maintain a contact log outlining their attempts to contact parents concerning student academic progress.*

*Report cards will be provided three times a quarter to inform parents of their student's progress in each academic area.*

*Involve parents in a variety of roles such as PAC, volunteering, Parent Nights, etc.*

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#### **5: Reservation of Funds**

*(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

*The allocation of Title I Funds is addressed in the spring PAC meetings, as well as, the spring parent/principal meetings (lunch, snack, dinner meetings).*

*Parent input will be solicited for the allocation of Title I Funds during the spring PAC meetings, as well as, the spring parent/principal meetings. Consideration and priority will be given to parent concern and discussion.*

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#### **6: Coordination of Services**

*(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

- To take advantage of community resources, ACJHS is ever evolving into a school that utilizes governmental, philanthropic, business, and educational resources to further our students' footprint and to make our community more accessible to its citizens while becoming a more global entity, as well.*
- Community Resources are utilized and welcomed at ACJHS through after school feeding programs and guest speakers.*
- ACJHS will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.*

*Parent Center Books/Videos Examples*

*Helping Children Overcome Learning Difficulties*

*Raising Self-Reliant Children*

*Parenting Gifted Children*

*Helping Children Overcome Learning Disabilities*

*Parenting Your Child To Succeed*

*Nutrition: Understanding Eating Disorders*

*Fit for Life: Eat Right and Exercise*

- The school will provide opportunities for parents and community members to support the instructional programs through such programs as Career Shadowing Day, guest speakers, Parent Nights, etc.
- PAC (Parents of Annie Camp) is an organization made up of parents working together to benefit the students and teachers at ACJHS.
- Leaders of PAC will be utilized in appropriate decisions
- AC has a Student Action Committee, and EAST program, as well as, a Character Counts group that regularly go out into the community. These programs work with city government, philanthropic groups, and area elementary schools to strengthen ties and programs.
- The PFE Plan is aligned with and included in the school improvement plan.

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## **7: Building Capacity of Parents**

*(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

ACJHS will provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

- PAC has regularly scheduled meetings. Dates will be on the AC calendar and in the Parent Information Packet that will be passed out during the Open Houses.
- All teachers have in-depth websites with lesson plans posted weekly.
- All parents have access to students' grades, assignments, and notes on-lines. In addition, paper copies are sent home approximately every 3 weeks.
- AC will provide assistance and instruction to parents of children served by the school in understanding these topics through a school counselor, parent coordinator, or other official:
- Arkansas Academic Standards
- State and local academic assessments including alternate assessments along with their child's individual academic assessment results and interpretation of those results.
- Title I, Part A requirements
- Strategies parents can use to support their child's academic progress
- Partnering with teachers to support their child's academic achievements
- Incorporating developmentally appropriate learning activities
- Use of ADE website and tools for parents [<http://www.arkansased.gov>]
- Assistance with nutritional meal planning and preparation
- Annie Camp's Parent Center has materials (books, DVDs, and games) to help parents to work with their children to improve their children's achievement and to foster parent and family engagement
- Annie Camp promotes and supports responsible parenting
- Annie Camp Parent and Family Engagement will work alongside the faculty and Parent Nights to incorporate self-help break-out sessions for parents and community that will then bleed over into lessons for home. These sessions will include things such as healthy eating/cooking/exercising to work ethic/resume writing/balancing a checkbook, etc.

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## **8: Building Capacity of School Staff**

*(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)*

**Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?**

**Hint**

Professional Development and training opportunities will be provided to faculty and staff in order to build their capacity to work with parents as equal partners.

- The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.
- The school will involve parents on school improvement planning committees.

- The school will ask parents to serve on curricular and instructional review committees. To support this process, the school will offer both school staff and parents training on how to contribute to this process in a meaningful way.
- The school will engage parents in decision making about the allocation of its Title I, Part A funds for parental involvement.
- Parents will be made aware of the following: Parents Right to Know, Annual Report Card, Individual Student Assessment Report, Progress Review, Written State Compliant Procedures, Parental Communication and meaningful participation of disabled parents.
- ACJHS will use assessment results to communicate to parents about student's present level of educational performance during annual review conference.

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#### **9: Building Capacity - Discretionary**

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

**Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?**

Hint

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(See complete [Arkansas Guide for School Parent and Family Engagement Plan](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_for_references) ([http://www.arkansased.gov/public/userfiles/Public\\_School\\_Accountability/Federal\\_Programs/Arkansas\\_Guide\\_and\\_for\\_references](http://www.arkansased.gov/public/userfiles/Public_School_Accountability/Federal_Programs/Arkansas_Guide_and_for_references))

#### **District Feedback**

- ☐ Attention: Changes Needed!
- ☒ In Compliance

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**Comments:**

**Accepted:** This form has been reviewed and little or no revisions need to be made. Please make any suggested revisions (if needed) and go to Submissions tab to submit.

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